

A Moment in Time Video Production Company

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8 Old Glory Ct.
O'Fallon, MO 63366
636-294-2367
sheilamike@charter.net
web page:www.videosbymike.com

WEDDING VIDEOGRAPHY & (or) PHOTOGRAPHY CONTRACT

BRIDE: _____ & **GROOM:** _____

agrees the following is correct for videotaping of their wedding.

ADDRESS: _____

PHONE NUMBERS: _____ / _____ / _____

WEDDING DATE: _____ **START TIME:** _____

CEREMONY LOCTION: _____

REHEARSAL DATE: _____ **START TIME:** _____

LOCATION _____

RECEPTION LOCATION: _____

RECEPTION START TIME: _____

VIDEOGRAPHY PACKAGE agrees to provide the following services: videotape using the Videographer best judgment to capture and record the special moments of your wedding day and provide you with a complete & edited *wedding & reception (reception when included in package)* video DVD with custom case and disc labels.

VIDEO PACKAGE: _____ **TOTAL COST (includes all sales tax)** \$ _____.

PHOTOGRAPHY with VIDEO PACKAGE - agrees to provide the following services (including but not limited to): Photos of your wedding day starting with the same hours included in the video package selected above. Photos will be edited and delivered on a disc with no copyright restrictions. List of requested shots will be a priority but not guaranteed.

PHOTOGRAPHY HOURS INCLUDED: _____ \$ _____.

PHOTOGRAPHY ONLY PACKAGE agrees to provide the following services (including but not limited to): Photos of your wedding day with up to 10 hours of photography service. This will include posed and candid shots throughout the day. List of requested shots will be a priority but not guaranteed. Photos will be edited and delivered on a disc with no copyright restrictions.

A MOMENT IN TIME is not responsible for any restrictions placed on them by event or location directors, priest or church protocol, or your professional photographer.

TERMS: A deposit in the amount of ½ the total package amount you choose is due at booking to reserve and confirm your wedding date with the Videographer/Photographer. This deposit is non refundable. If purchaser does not pay the balance due 2 weeks prior to the event date; the deposit is forfeited and A Moment in Time will be under no further obligation to client, and any deposit will be retained for loss of that time slot for further business. Deposits for cancellations may be transferred to another date if that new date is available and a 4 week notification is given prior to the event date or deposits may be applied to other services offered by A Moment in Time Video Productions. We make every effort to work with wedding date changes but cannot guarantee our availability if date is changed. Payments are non refundable in the event a wedding is canceled or postponed, unless A Moment in Time has failed to meet their contract obligation.

DELIVERY: A Moment in Time will deliver final edited videos within 2 to 4 months of event date. Time it takes to deliver your finished video is directly related to the business of the season and month. Photos will be delivered within 2 months.

COPIES: Additional copies (in addition to the included package copies) of the DVD wedding video may be ordered at a cost of \$20.00 each.

LIABILITY: A Moment in Time's liability is limited to the refund of actual payments received from client, even if there is negligence on the part of A Moment in Time. A Moment in Time does not guarantee any or all footage & audio requested, but will make every effort to fulfill the client's request. If technical difficulties occur A Moment in Time is not held accountable in any way. 2 video cameras of the same quality will be present at every ceremony .

COPYRIGHT: Client is responsible for all copyright issues regarding the music that they choose or music that is chosen for them in their behalf. There are NO copyright restrictions for video footage or photos we deliver. They may be used are reproduced in any way the client chooses.

EDITING: Client accepts that A Moment in Time will use its own decision in editing the completed video. If client wants any additional editing including but not limited to: the removal of any unwanted comments or footage the charge is \$75.00 per hour, with a 2 hour minimum. All original editing will be done with a professional finished product in mind suitable for all to watch.

REPRODUCTION RIGHTS: All camera original video tape, reproductions, right to copyright and use in future is reserved by the videographer, and remain the property of A Moment in Time, and client grants A Moment in Time a release to use in future advertising. Any person appearing in the video holds harmless A Moment in Time, and has no legal recourse as A Moment in Time does not require any releases from any party filmed in the video.

ENTIRE AGREEMENT: This contract constitutes the entire agreement and no verbal agreements are binding between either party. Any additional agreements must be in writing. If any attorneys fees would be charged to A Moment in Time Video Productions in regard to this contract where A Moment in Time is not found guilty of any wrong doing client would be responsible for those attorney fees.

NOTE: Please inform your professional photographer we will be there and will be taking miscellaneous photos for your: DVD menus, photo over video overlay and for your slide show (if applicable in your package purchased), as many photographers become concerned they will be competing with our photos which is not the case. They need to be aware we are both there being paid by you to give you the best memory of the day's events. Note that there will be video where your photographer is in some of the frames.

We understand and agree to the above terms and have received a copy of this agreement.

BRIDE _____
DATE _____

GROOM _____
DATE _____

Michael A. Knutson DATE



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DEPOSITS MADE TO:

A MOMENT IN TIME VIDEO PRODUCTIONS

VIDEO PACKAGE PRICE _____

PHOTOGRAPHY PRICE _____

ADDITIONAL SERVICES _____

DISCOUNT: _____

ADDITIONAL COPIES \$20 EACH _____

DEPOSIT AT BOOKING CHECK _____ CREDIT CARD _____

MAIL FINISHED VIDEO PACKAGE (\$10.00 FOR PACKAGING & POSTAGE) _____

BALANCE DUE 2 WEEKS PRIOR TO EVENT DATE _____

(TAX IS INCLUDED IN TOTAL PRICE)

We sincerely thank you for your business!

www.videosbymike.com

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